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TIS-Web 5.0

Quick guide

Legal notice

Described product

- TIS-Web 5.0

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Original operating instructions

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Brief overviews

Interaction of the TIS-Web applications

The following overview shows you the applications of three TIS-Web applications which you can book exactly tailored to the needs of your fleet. Depending on the combination of the applications, different functions are available to you within the individual applications.

TIS-Web DMM

TIS-Web DMM (Data Management) is the application for archiving and evaluating digital tachograph data.

TIS-Web RTM

The **TIS-Web RTM (Remote TCO Manager)** application is a service for administering the automated remote downloads via DLD Short Range and DLD Wide Range.

TIS-Web Communicator

The **TIS-Web Communicator** application enables direct communication between the registered TIS-Web user and the drivers of the fleet. To use this service, the drivers, in turn, only require the TIS-Web Fleet App on their smartphone, communication permission via the app and straight away, messages can be exchanged. For more information, contact your service partner.

Pursuant to § 36 Section 1 of the “Unfallverhütungsvorschrift „Fahrzeug“ (Safety and Accident Prevention Regulations) (BGV D29), drivers are obliged to verify at the start of each work shift that their vehicle is road-worthy before driving off.

The **TIS-Web Communicator** allows you to specify individual assessment forms and make these available to your drivers via the **TIS-Web Fleet App**.

Further information to the **TIS-Web Communicator** → *TIS-Web Communicator* [▶ 29] and in the separate online help section.

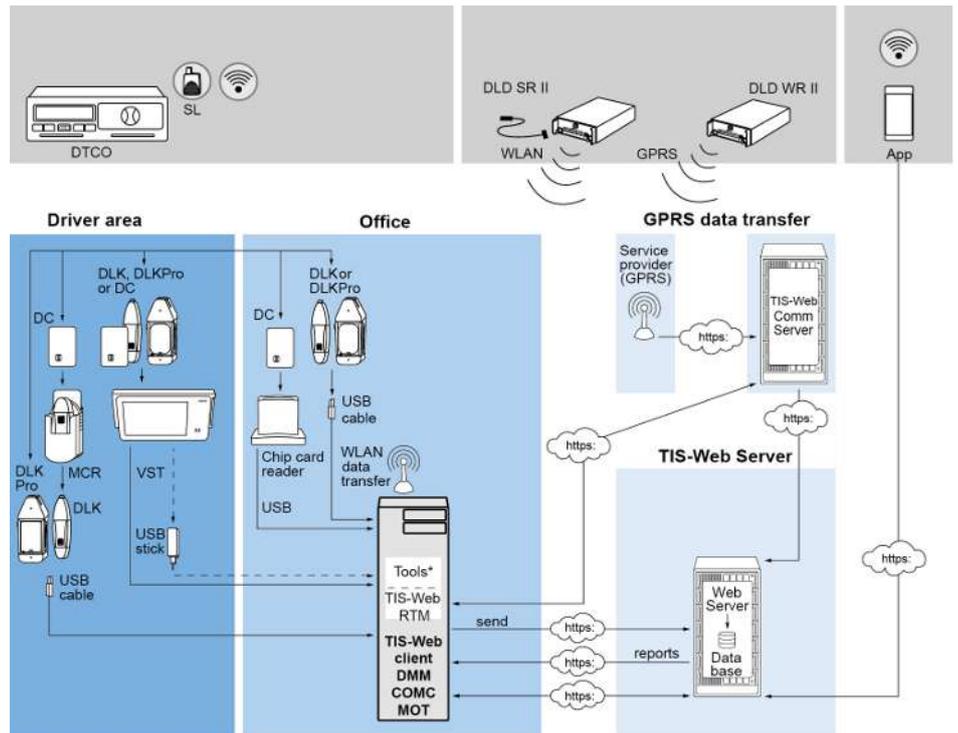
TIS-Web Motion

The **TIS-Web Motion** application is a service to display your drivers' and vehicles' position and route data.

Further information to **TIS-Web Motion** → *TIS-Web Motion* [▶ 35] and in the separate online help section.

Data transfer options

The following process summary gives you a first impression of the extensive options of transferring data to and from the TIS-Web applications:



App	Application Software: • TIS-Web Fleet App	DMM	TIS-Web Data Management
DC	Driver Card	COMC	TIS-Web Communicator
DLD SR II	Download Device Short Range II	MOT	TIS-Web Motion
DLD WR II	Download Device Wide Range II	MCR	Mobile Card Reader
DLK	Download Key to transfer driver card and mass memory data	SL	DTCO® SmartLink
DLK Pro	New generation of the download terminal	Tools	<ul style="list-style-type: none"> • TIS-Web Automatic Upload • TIS-Web Connect • TIS-Web Extract
VST	VDO SmartTerminal - latest generation of the download terminal		

Requirements and safety

System requirements

Processor	From 1.6 GHz or similar CPU
Working memory	1 GB or higher
Operating system	<ul style="list-style-type: none"> • Windows® 7 (32 and 64 Bit) • Windows® 8 (32 and 64 Bit) • Windows® 10 (32 and 64 Bit)
Transfer speed	At least ADSL/VDSL (1MBit/sec)
Internet Browser	<ul style="list-style-type: none"> • Google® Chrome • Microsoft® Internet Explorer® • Microsoft® Edge® • Mozilla Firefox®
Runtime components	Microsoft® .NET Framework 2.0 or higher
Port address	
Screen resolution	From 1024 x 786 pixels – max. 1280 x 1024 pixels

Accessories

Chip card reader	X11-140-002-004 (incl. driver software)
Chip card reader with RFID reader	2910 0002 602 00
RFID-Tag	2910 0002 325 00
DTCO Data	Download Key (mass memory), driver card
Suitable reading unit for diagram charts	VDO diagram chart evaluator, PC with PS/2 connection and free COM connection (1 or 2)
Evaluable diagram charts	All EC diagram charts

Usage requirements

Logging onto TIS-Web (→ *Logging in [8]*) provides you with access to the TIS-Web applications agreed with your service partner. In doing so, it is generally irrelevant which of the three listed browsers you use: The functional scope is identical in all three browsers.

Browser settings

Depending on the browser used and the safety requirements of your company, the use of TIS-Web requires minor adjustments to the program settings of the browser. These may concern the following components.

JavaScript

JavaScript is used in TIS-Web to improve the response time of the application to user inputs.

JavaScript enables to implement functions of a web application directly on the computer (client) via the web browser without including the TIS-Web pages (server) for each implementation of an entry.

Cookies

Last but not least, TIS-Web also uses cookies, for example, to enable storing user settings directly on the computer (client).

Data transfer safety

By the way, all fleet data are transferred in encrypted form in the internet via the SSL log. The existence of such a connection is displayed in Internet Explorer, for example, by a closed lock symbol and in the address area by the entry "https".



IMPORTANT

In this context, it is further recommended – if supported by the browser – to store the website www.my-fis.com as a **trusted site**.

Applications, access data and password

Applications

Apart from supplementary applications and administrative tools, the following TIS-Web applications are currently available to you:

- TIS-Web Data Management (TIS-Web DMM) for archiving and evaluation the tachograph and driver card data.
- TIS-Web Communicator for the communication between driver and fleet and the creation of pre-drive checks.
- TIS-Web Motion to track the position and route of drivers and vehicles.
- TIS-Web RTM to administrate DLD Short Range and DLD Wide Range.

Access data

If you do not have any access data to TIS-Web yet or cannot yet use all the applications, please contact your service partner to discuss the contract terms according to your desired service level. Afterwards, the access data will be promptly sent to you.

The access data mentioned below concern access to TIS-Web, but not automatically access to all applications specified.



IMPORTANT

If several of your fleet employees are to use TIS-Web, but are unable to access all locations, you need to agree with your service partner which user should have administrative rights.

- This user can then specify directly in TIS-Web DMM via **Settings > Administration > Assignment User** which locations should be displayed to which user for processing. All other users have no access to this menu.

Password

The data and news you administer via TIS-Web can only be requested by correctly entering the access data. To protect your access data, you should take the following precautions:

1. Change the initialization password which you have received from your service partner.
2. Do not pass on your password to third parties. Under no circumstances will our employees ask you for the password.
3. Keep your personal access and account data (account, user and password) at a safe place.
4. Change the password regularly → *Changing password* [▶ 17].

Logging off

To protect your data and your access, you should always leave TIS-Web properly via **[Log off]** (upper right menu section).

Should you ever forget to terminate the application or leave your computer unsupervised for an extended period of time, the program will automatically abort the connection after 35 minutes for security reasons.

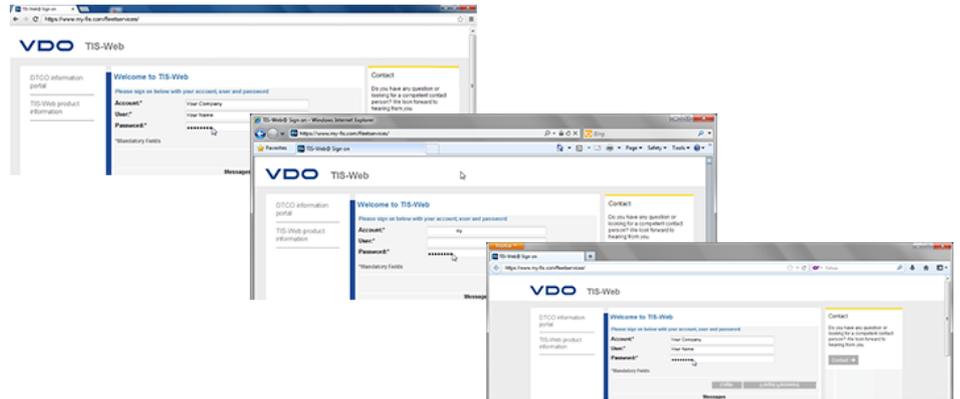
Between log-in and log-off

Logging in

Requirement

Before your first log-on, observe in particular

- the system requirements; → *System requirements* [▶ 6]
- the usage requirements; → *Usage requirements* [▶ 6]
- the access requirements; → *Applications, access data and password* [▶ 7]



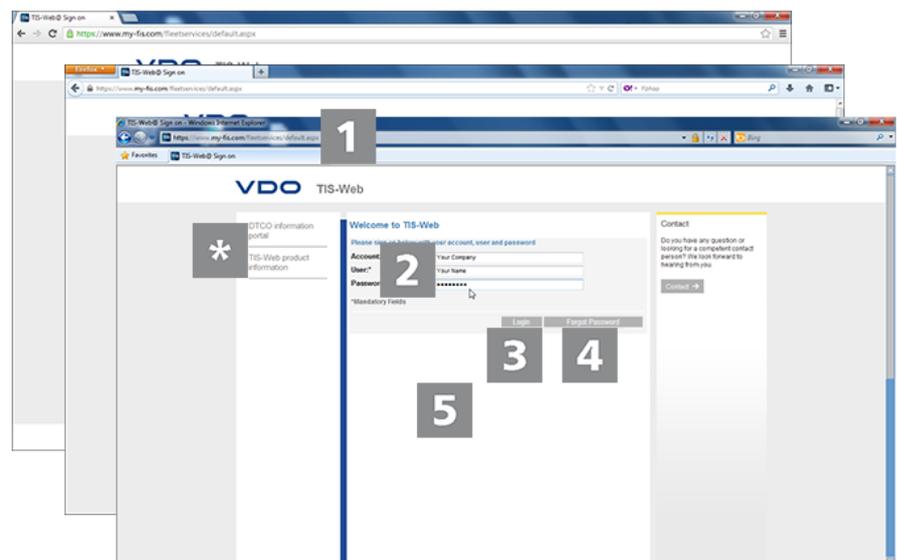
IMPORTANT

To use the TIS-Web applications, you must always log in with your personal access data.

Hint

For an optimum screen display,

- the screen resolution should be at least 1024 x 786 dpi to properly display all functions and symbols.
- The zoom factor of the browser should be 100%.



You have obtained your access data from your service partner (e.g. via e-mail) and would now like to log into TIS-Web:

1

Internet address

1. Start your preferred web browser and enter the address <https://www.my-fis.com> into the address bar.
 - ⇒ The TIS-Web access site is opened.
 - ⇒ Where appropriate, a message to establish a faster connection is displayed which you confirm with **[OK]**.

Information portals

The **DTCO Information portal** link brings you directly to the information portal of the VDO to the digital tachograph (www.fleet.vdo.com) and to products enabling you to download, visualise, archive and evaluate mass memory and driver card data such as TIS-WEB.

The **TIS-Web Product information** link brings you to the internet page containing information relating to TIS-Web.

2

Login page: Access data

2. Enter your access data (access, user and password) which you have obtained from your competent service partner.
Always only use your personal access data to log in.

3

Logging in

3. Click on **[Login]**.
 - ⇒ Where appropriate, a dialog to enter your email address appears. Enter it so that the link to reset your password can be sent to you via **[Password]**, if necessary.
 - ⇒ The so-called switch panel is opened which brings you to the TIS-Web applications booked by you.

4

Resetting the password

4. Click on **[Forgotten password]**.
 - ⇒ After entering your access and your username, you will be sent an email containing a link via which you can enter a new password → *Resetting password* [p. 10].

5

Messages

In this area, you will receive up-to-date information about events impacting your work with TIS-Web, e.g. the announcement of maintenance work on the TIS-Web Server.

Data protection

Data Protection / Data Processing Agreement

Dear customer,
 Within the scope of providing TIS-WEB Services, Continental will act on your behalf as a so-called (Data) Processor within the meaning of the GDPR. This requires the conclusion of the following agreement, which transposes the requirements of Art. 28 GDPR. Therefore, please read the agreement carefully and confirm that you have understood and accepted it by clicking on the click box below as well as the button "Next".
 The acceptance of this agreement is a prerequisite for using the TIS-Web Services.



AVV – Continental – Auftragnehmer – Version V1.2 Stand 14.09.2018 1
 Anlage Auftragsverarbeitervereinbarung (AV)
 für TIS-WEB Services

zwischen

Kunde des TIS-WEB Services
 - Verantwortlicher nachstehend „Auftraggeber“ genannt -

und

I have read and accept herewith the Data Processing Agreement for TIS Web Services.

[Reject](#) [Next](#)

- When first logging into TIS-Web, you must confirm a data protection agreement. Read the data protection agreement and activate the control box **I have read the agreement on order-related data processing for TIS-Web Services and hereby accept it.**



IMPORTANT

Via the menu bar, you can print out the agreement for your documents or store it as a PDF file on your system. To do this, move the cursor over the upper part of the displayed document.

- Click on **[Next]**.
 ⇒ The switch panel is opened.

Resetting password

An email address is stored in TIS-Web for your user name.

You have forgotten your password and would like to reset it:

1

Internet address

- Start your preferred web browser and enter the address <https://www.my-fis.com> into the address bar.
 ⇒ The TIS-Web access site is opened.

VDO TIS-Web

2

Starting reset

- Click on **[Forgotten password]**.
⇒ The **Resetting password** page is displayed.

VDO TIS-Web

3

Access data

- Enter your access data (access and user) which you have obtained from your competent service partner.

4

Email for resetting

- Click on **[Next]**.
⇒ Using a link, an email address is sent to the email address which is stored in the system for your user.

This link brings you to the page for entering a new password.



Please note that this link is only valid for two hours after being requested.

- If you have not entered a new password during this time, you can request a new link at any time as described.



IMPORTANT

The access and user name are predefined and cannot be changed.

5

Entering and confirming new password

- 5. Enter your new password in the corresponding entry field and confirm it by re-entering it.

6

Storing new password

- 6. Click on **[Send]** to store your new password in TIS-Web.
 ⇒ You new password will be valid immediately for logging into TIS-Web.

Switch panel

1

Messages

This switch panel allows you to retrieve news which are intended for your user.

2

Help topics

This switch panel will display a menu option for

3

- Opening the online help to the predecessor version TIS-Web DMM 4.99,
- the information portal of the digital tachograph,
- the contact data of your service partner.

Settings and logging off

For the settings which are to apply for all applications booked by you, e.g. the desired password, you can open the **User settings** dialog.

The three drop-down menus in this dialog allow you to change settings relating to your user account and password.

Further, you will find the menu option for logging out of TIS-Web here.

4

Overview of the TIS-Web applications

The tabs display all TIS-Web applications the use of which you have agreed with your service partner and which you can access using your access data.

The **switch panel** allows you to change from one application to another at any time.

1. Click onto **TIS-Web DMM 5.0** and then on **[change to TIS-Web DMM]**.
⇒ TIS-Web DMM 5.0 is opened.

TIS-Web DMM5 Client Software

**IMPORTANT**

You must install the TIS-Web DMM5 client software if you want to use TIS-Web DMM with a newly set up access.

This section describes an initial setup of the TIS-Web DMM5 Client Software.

The following steps are required to enable the use of the TIS-Web DMM5 Client Software:

- Downloading the installation file
- Installing the TIS-Web DMM5 client software
- If required, registering and configuring the TIS-Web DMM5 client software

Installing TIS-Web DMM5 Client Software

Requirement

To be able to install the TIS-Web DMM5 client Software on the computer, you must have administrative rights or the authorization to install programs.

To install the TIS-Web DMM5 client software, follow these steps:

1

Downloading file

1. In the download area of the website www.fleet.vdo.de, download the installation file applicable to your system.

**IMPORTANT**

The installation file is available as a 32 bit and a 64 bit version.

2

Opening Windows Explorer

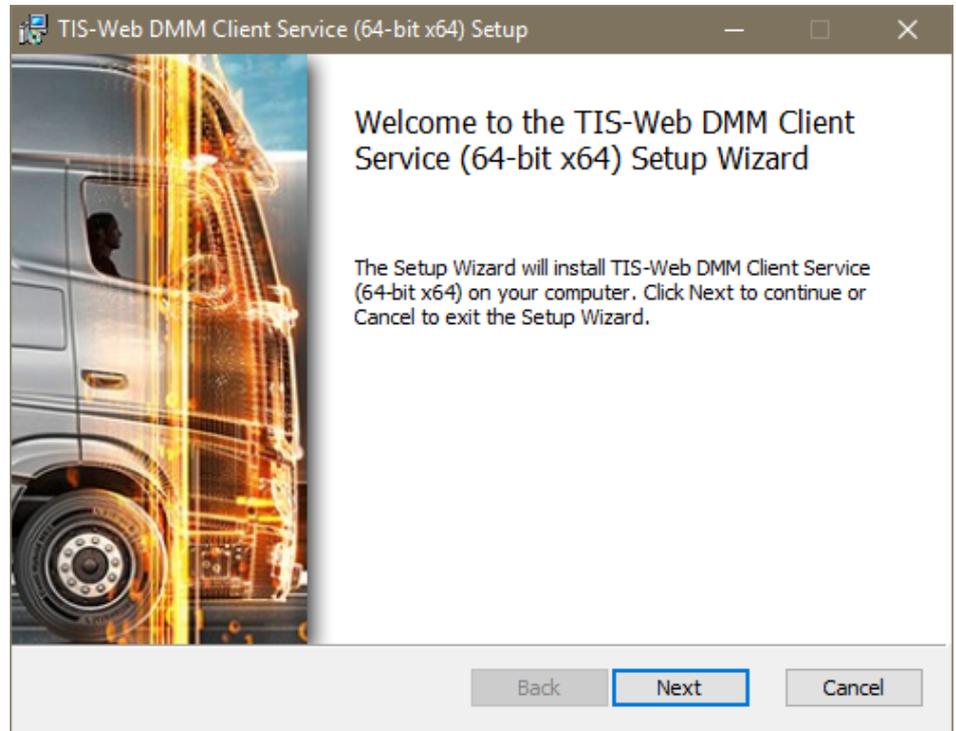
3

- In Windows Explorer, open the folder into which you have downloaded the installation file.

Executing installation file

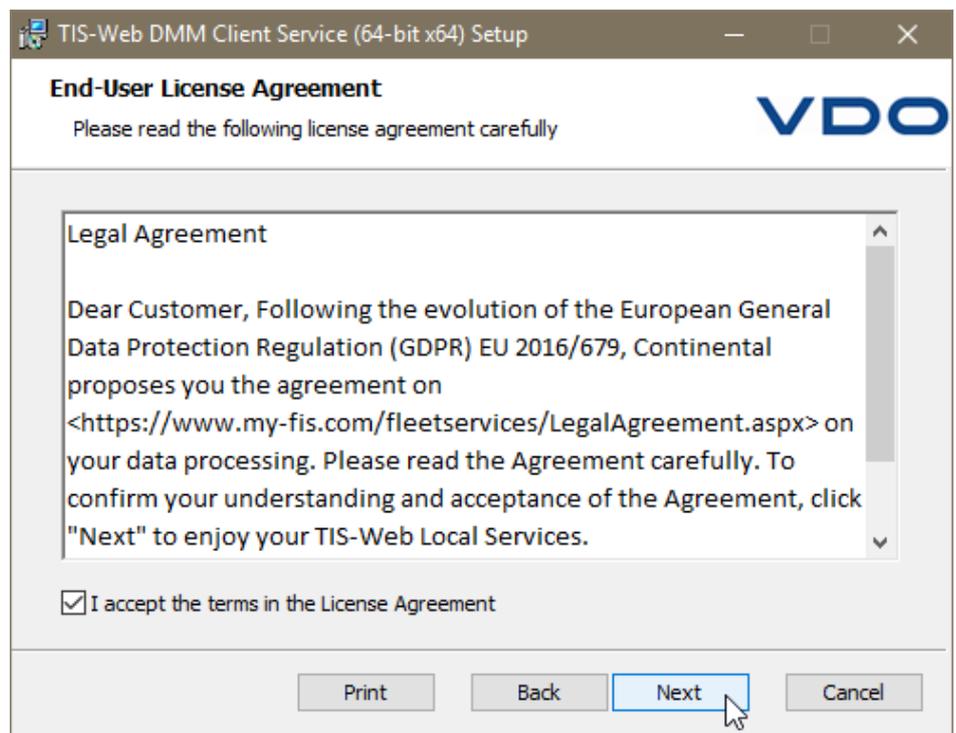
- Right-click onto the installation file and select the **Perform as administrator** command.

⇒ The installation assistant is started.



- Click onto **[Next]**.

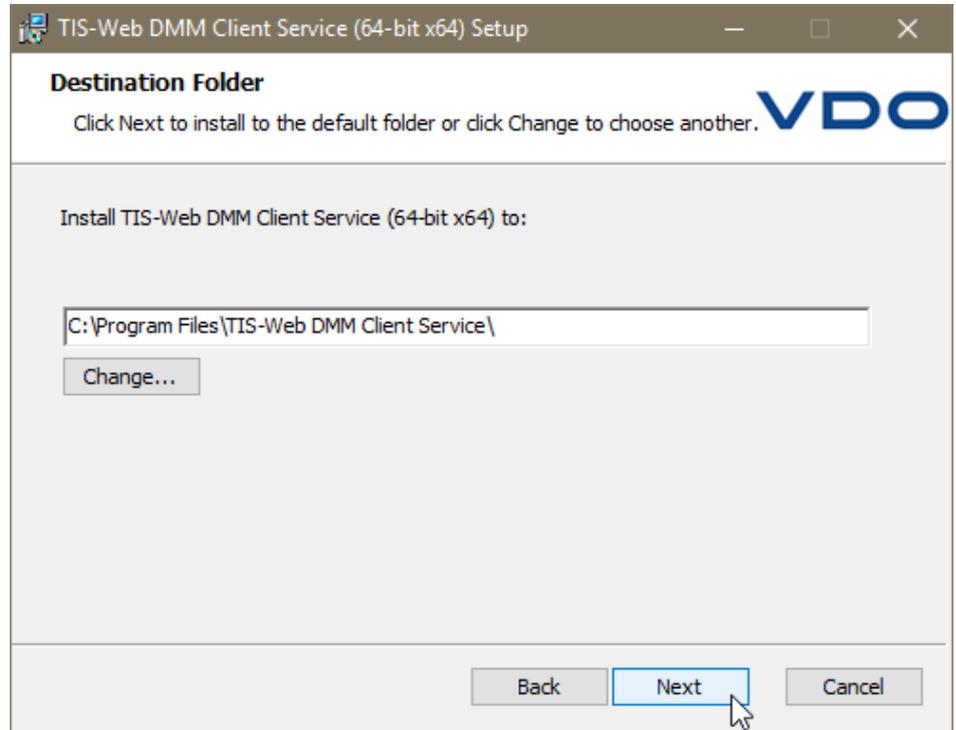
⇒ The license and usage agreement is displayed.



4

Accepting license and usage agreement

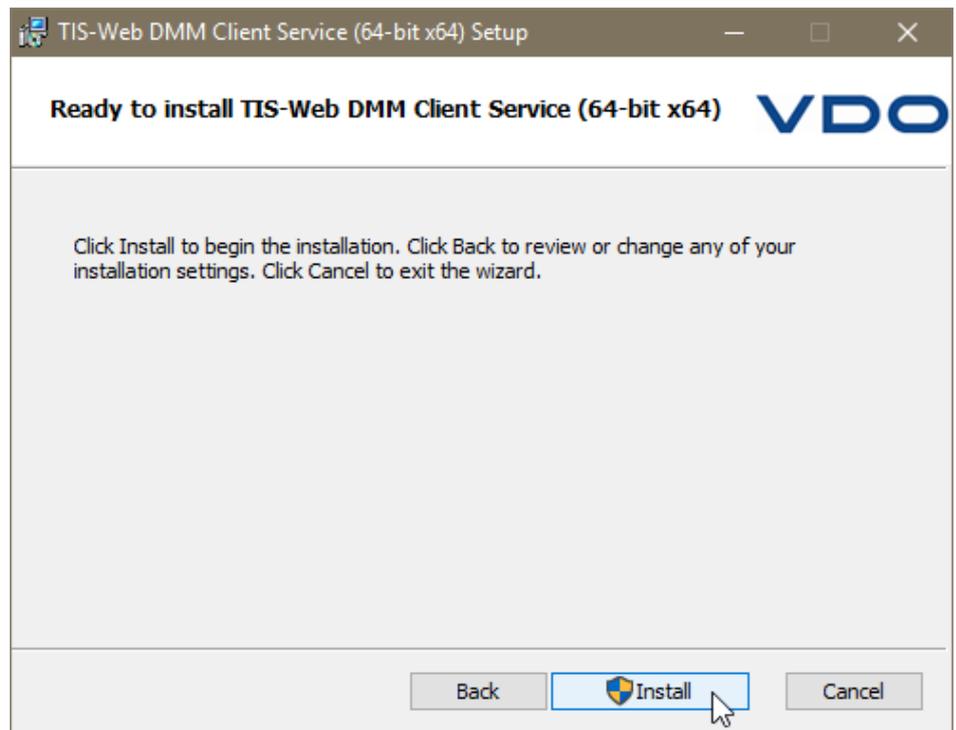
5. Read the license and usage agreement and activate the control box **I accept the terms in the License Agreement**.
6. Click onto **[Next]**.
 - ⇒ The installation assistant continues with selecting the installation path.



5

Selecting installation path

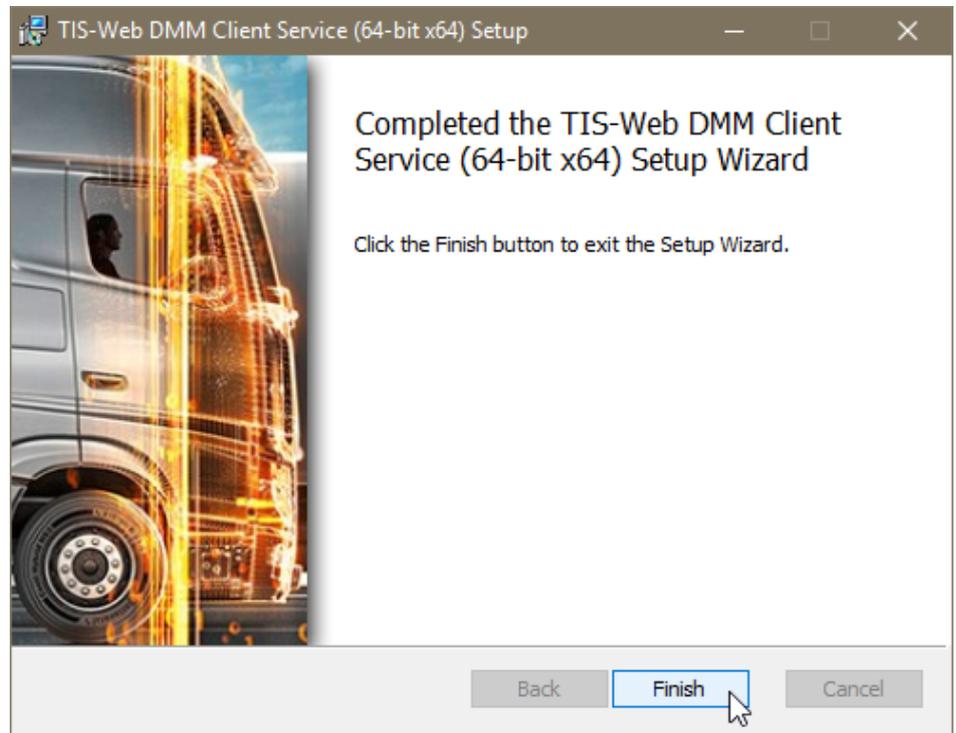
7. If required, select a new installation directory via the **[Change]** button and confirm the preset or new installation directory with **[Next]**.



6

Starting the installation

8. Click on **[Install]** in order to install the TIS-Web DMM5 client software.
 - ⇒ A progress bar shows the status of the installation.
 - ⇒ The following message indicates the completion of the installation.



7

Completing installation

9. Click on **[Finish]** in order to complete the installation.

**IMPORTANT**

Should the installation fail, contact your service partner.



After installing the TIS-Web DMM5 client software, a new icon with three entries in the context menu is available to you in the task bar:

- **Status:** displays the currently installed version number and offers the option to stop or start the operation.
- **Proxy Settings:** opens the dialog for entering the settings for the proxy server used, if any.
- **Send Logs to the Support:** opens the standard email program in order to send the current log file to the support responsible in case of issues.

Higher-level user settings

Account information

Via  > **User settings** , you can obtain further information on your user account on the switch panel and change the currently valid password at any time.

Overriding Settings

The settings set via the drop-down menus apply overridingly for all TIS-Web applications used by you.

Specific settings

Of course, you can also adjust the settings to your operational requirements directly in the applications.

Service information

You can obtain information to the status of your TIS-Web application directly from the display and processing area of the **Switch panel** .

Testing and adjusting general settings

The drop-down menus of this dialog give information on your user account. These range from your service provider to setting the desired language (software texts).

1

Reviewing settings

1. Review – for example after the first login – the information to your user account stored by your service partner.

2

Changing settings

2. Click on **[Change]** and perform the desired adjustments and amendments to the account information.



IMPORTANT

The language change for displaying the TIS-Web applications will only occur once you have relogged into TIS-Web.

3

Storing changes

To store the adjustments and extensions, you can proceed as follows:

3. If no further changes are to be made, click on **[Store]**.
4. Confirm the dialog for successful changes with **[OK]**.
5. If further changes are to be made, simply switch to the desired drop-down menu, e.g. changing password.

Changing password

1. Click on the drop-down menu **Change password**.
 - ⇒ The corresponding drop-down menu with the entry fields for the password will open.

1

Current password

2. Enter the password which you are currently using.

2

New password

3. Enter the new password

**IMPORTANT**

You can usually freely select the password. However, should the system ever reject your password, a message is displayed which you must confirm. Enter a different password.

3**Confirming new password**

4. Re-enter the new password to confirm.

4**Activating new password**

To save the changed password, follow the steps below:

5. If no further changes are required, e.g. to the settings for the TIS-Web Fleet App, click on **[Save]**.
6. Confirm the dialog for successful changes with **[OK]**.
 - ⇒ The new password for logging into TIS-Web is valid immediately.
7. If no further changes are required, you could simply switch to the desired drop-down menu.

**IMPORTANT**

For security reasons, you should change your password regularly and not disclose it to third parties.

**IMPORTANT**

If you have forgotten your password, you can request the password reset link on the login page via **[Password forgotten]**.

Logging off**Logging off**

Always exit the TIS-Web properly via **Log off**.

1. In the head section, click on the user menu  and then on **Log off**.
 - ⇒ You will be logged off from your TIS-Web access and directed to the login page.

Changing to switch panel

Alternatively, you can also switch to the **Switch panel**, for example in order to change the information on your password via the **User settings** tab or – if available – switch to a different TIS-Web application.

**IMPORTANT**

By the way, the TIS-Web server automatically terminates the connection after 35 minutes for safety reasons if there are no more activities from your computer.

- If you have not correctly logged off, a dialog with a request is displayed when re-logging on within these 35 minutes which you confirm with **[Yes]** for the login.

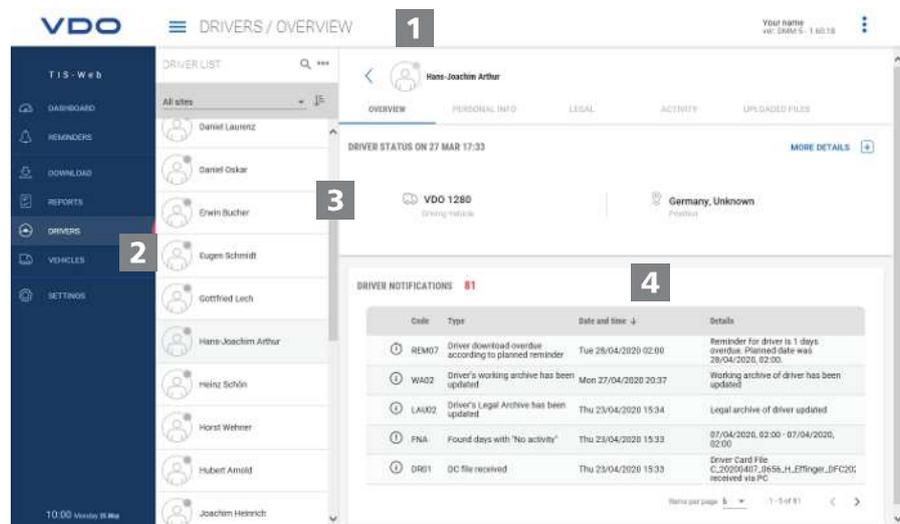
TIS-Web Data Management Service

TIS-Web DMM is a web application for archiving and evaluating digital (driver cards and tachograph data). By archiving the digital tachograph data, you comply with the archiving regulations applicable in your country.

The archived data is stored in accordance with the agreed archiving period. Older data is automatically deleted from your web archive once a month. The storage period for archived data can be found in your service contract.

If you are working with the TIS-Web Data Management Service for the first time, this quick guide can help you with accessing the graphic user interface and some program functions.

TIS-Web DMM User interface



1

Head section

This area, which is always displayed, informs you about the valid access data (user name), the currently selected menu and the currently valid TIS-Web DMM version number.

2

The symbol button  allows you to close or open the navigation menu.

Menu area

Thematically related functions are assigned to the various main menus. You can switch from each menu point to a different main menu.

Depending on the user level and the current processing status, additional menu entries are available to you as tabs via these main menus.

For the main menu **DRIVER**, these are, for example

- **OVERVIEW** – Current driver status and messages to driver.
- **PERSONAL DATA** – Access to the driver's master data.
- **DOWNLOAD ARCHIVE** – Overview and details of archived driver data.
- **ACTIVITY** – Overview and details to work times and dates.
- **ARCHIVE DATA** – List of previously archived download data of the respective driver.

3

Selection area

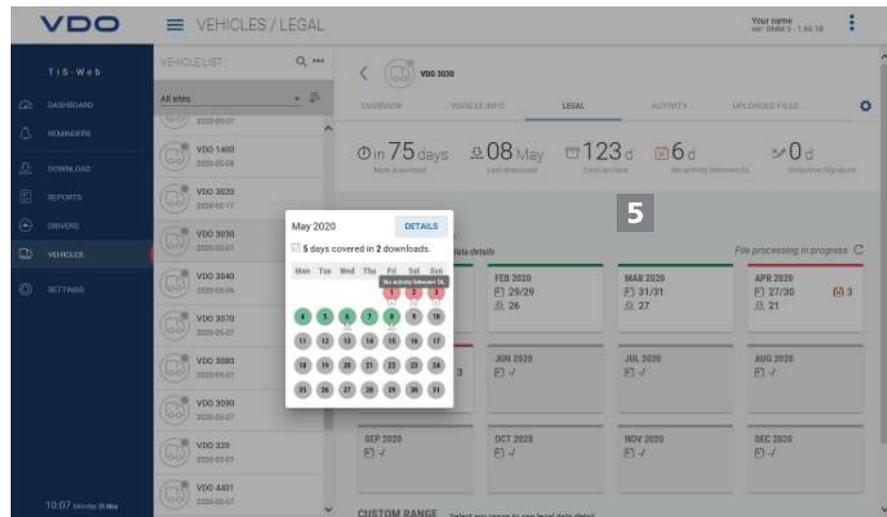
4

The selection area allows you to select location, driver or vehicles, for example, while being able to limit or extend the number of entries. In addition, there is a search entry field.

Display and processing area

This area of a TIS-Web DMM page is reserved for displaying and processing data. With the exception of the

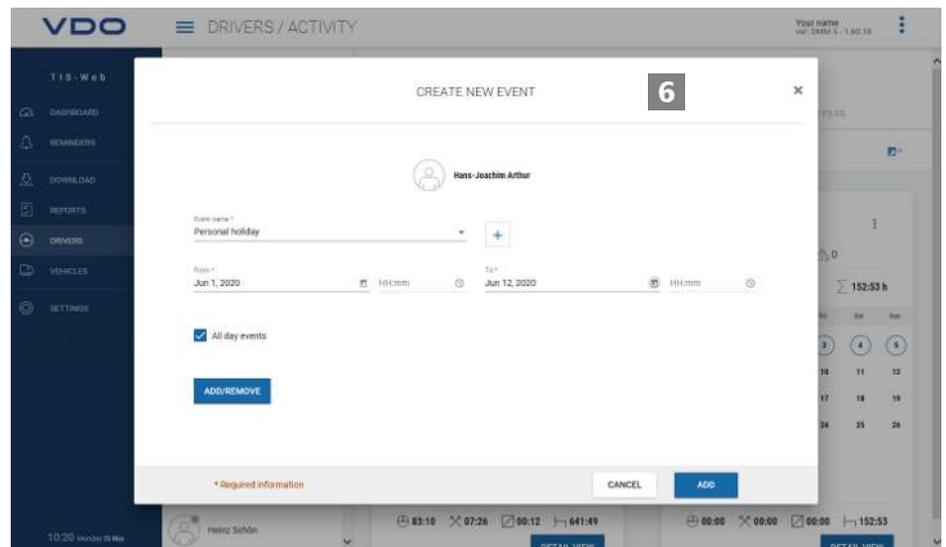
- **OVERVIEW PANEL** menu which always displays five panels with overview data to your locations.
- **DOWNLOAD** menu which always displays four symbol buttons for importing or restoring digital tachograph data.



5

Short info

Display of detailed information to download reminders, download data or activities.



6

Dialog

Example of a window with detailed information to the tasks or functions selected, to collect data or to determine date and time.

Company data

You can start downloading the digital tachograph data immediately and add drivers or vehicles during the data transfer. Locations, however, should first be created under **SETTINGS > LOCATION/GROUP**.

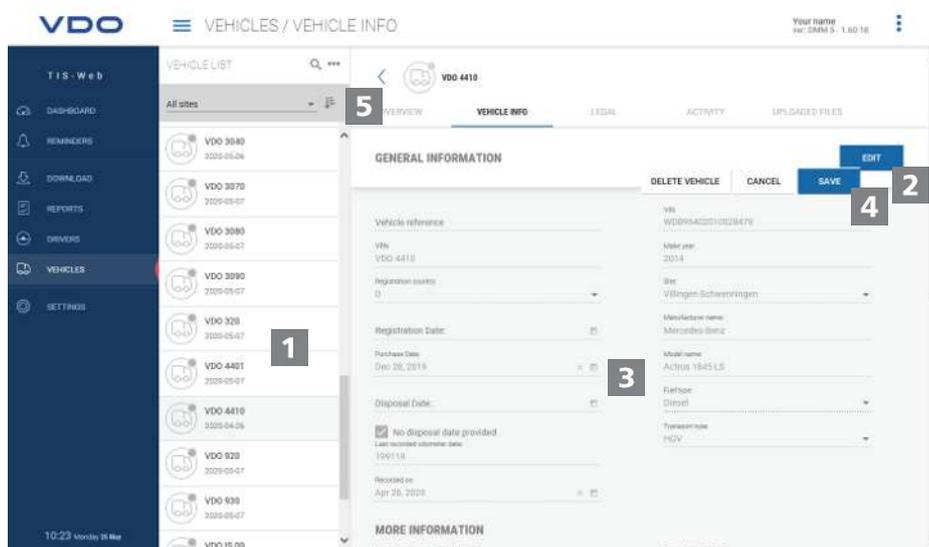
Alternatively, you can create your fleet before you archive data using TIS-Web and assign these to drivers and vehicles.

Select, for example, the **DRIVER** menu and the desired function to create or process drivers.

Adjusting company data

You have downloaded data from a vehicle file and added a new vehicle in the process. Now, you could like to check and process this data.

To do this, select the **VEHICLES** menu.



1

Selecting and checking vehicle

1. Mark the vehicle whose data you would like to adjust and select the **VEHICLE DATA** tab.
⇒ The details of the vehicle are displayed.

2

Making changes

2. Click on **[PROCESSING]**. Check the vehicle information and adjust it, if required.

3

Date of purchase and sale

3. If required, adjust the date of purchase. A vehicle's tachograph data can only be evaluated from the date of purchase.
4. Deactivate the control box **No date of sale** if you would like to specify a date of sale. A vehicle's tachograph data can only be evaluated up to the date of sale.

4

Saving data

5. Confirm your adjustments with **[SAVE]**.

5

Menu button

Functions to set up new drivers and vehicles, to delete and print driver and vehicle lists.

Inputting data

The screenshot shows the VDO TIS-Web interface. On the left is a navigation menu with options: DASHBOARD, REMINDERS, DOWNLOAD (highlighted), REPORTS, DRIVERS, VEHICLES, and SETTINGS. The main content area is titled 'PLEASE SELECT A DOWNLOAD DEVICE' and offers three options: 'Driver Card', 'Download key', and 'Computer', each with a 'DOWNLOAD' button. To the right, there is an 'ARCHIVE RETRIEVAL' section with a 'RETRIEVE' button. Below this is a 'DOWNLOAD REMINDERS' section with a table of reminders.

Driver/Vehicle	Planned Download ↑	Mandatory Download	Sites	Description	Edit
Erwin Bucher	Thu 28/05/2020	Thu 28/05/2020	Villingen-Schwenningen	DC Download	
Peter Belz	Thu 28/05/2020	Thu 28/05/2020	Villingen-Schwenningen	DC Download	
Eugen Schmidt	Thu 28/05/2020	Thu 28/05/2020	Villingen-Schwenningen	DC Download	
Nico Müller	Thu 28/05/2020	Thu 28/05/2020	Villingen-Schwenningen	DC Download	
Stephan Huber	Fri 29/05/2020	Fri 29/05/2020	Villingen-Schwenningen	DC Download	
Jürgen Benz	Fri 29/05/2020	Fri 29/05/2020	Villingen-Schwenningen	DC Download	
Viktor Ufer	Fri 29/05/2020	Fri 29/05/2020	Villingen-Schwenningen	DC Download	
Stephan Brunner	Fri 29/05/2020	Fri 29/05/2020	Villingen-Schwenningen	DC Download	

If you would like to archive digital tachograph data, you can immediately start downloading via the three symbol buttons.



IMPORTANT

Remember to specify before the data download via

- **SETTINGS > DATA > DOWNLOAD** which file format the files must have and which data blocks are required.
- **SETTINGS > DATEN > DRIVER ACTIVITIES** or **VEHICLE ACTIVITIES** how data of unknown drivers or unknown vehicles should be handled.

Download options

You have the option, for example, to

- transfer and archive driver card data via a connected chip card reader to the TIS-Web server.
If the driver card is inserted and the button **Driver card > [DOWNLOAD]** is clicked, you will be guided through the download process.
- Transferring and archiving data from a download key.
If the download key is inserted and the corresponding **[DOWNLOAD]** button is clicked, the data is promptly listed for download.
- Importing data which you have downloaded or transferred to your computer via **[Choose folder ...]** into the TIS-Web data base.



IMPORTANT

The download reminders show you for the selected location for which drivers and vehicles data must be downloaded in the next few days and which driver cards are about to or have already expired.



Furthermore, it is also very easy to perform driving license checks via the **DOWNLOAD** menu.

If the driver has attached an RFID chip on his driving license and this RFID chip has been assigned to him under **DRIVER > PERSONAL DATA**, he only needs to briefly hold the driving license to the connected RFID card reader and the driving license check is automatically registered.

Archive overview

When the download data has been input and stored in the data base, you can display the annual overview to the archived data via the **DRIVER** or **VEHICLES > DOWNLOAD ARCHIVE** menus.

Download status

You will see at first glance where there may be gaps in the download and which status the stored data has.

In the annual overview, each month is marked with a coloured bar:

- green if valid download data is archived without any gaps.
- yellow if the archived data does not contain any activities for at least one day of the month.
- red if there is a gap between the date of the last download and the first activity of the next download or the data signature has errors for at least one day of the month.

Symbols provide additional information to the respective month:

-  : For how many days of the month data is archived.
-  : How many files were downloaded in the respective month.
-  : For how many days of the month data is archived without included activities.
-  : For how many days of the month no data is archived.

-  : On how many days the data signature has errors.
1. Click on a month in the calendar.
 - ⇒ A short info opens displaying the archiving status for each day in the selected month through color marking and symbols.
 - ⇒ Furthermore, the annual overview enables you to display details of the data via the period selection and **[OPEN SELECTION]**.

Restoring archived data

If you would like to restore download data, e.g. on request of the supervisory authority, this can be done in two places:

- In the **DOWNLOAD** menu via the **[REQUEST ARCHIVE]** button for several drivers, vehicles and files in one step
- Or for individual files in the **DRIVER** or **VEHICLES > ARCHIVE FILES** menu via the **[RESTORE]** button.

Archive overview to the vehicle

Clicking on the **VEHICLES > DOWNLOAD ARCHIVE** menu will confirm that all this information is available in detail for the vehicles.

Evaluation

For this subject, the obvious way to proceed would have been to switch to the Reports menu. But the **DRIVER** or **VEHICLES** menus already offer some interesting evaluations of the driver and vehicle data.

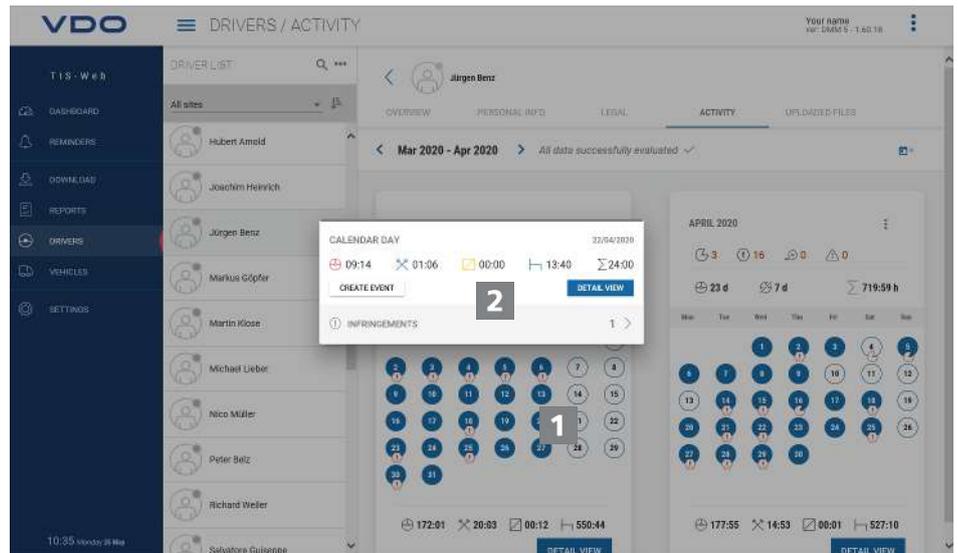
Report options working time

Via the **DRIVER > ACTIVITY** menu and the  button, you can, for example, select between the following logs and certifications:

- activity log of a driver
- driver certification via entry form.

Graphical display of the activity data

The **DRIVER** or **VEHICLES > ACTIVITY** menus offer you several graphical displays to the respective activity data – from the calendar view of the last two months through daily summaries to the activity diagram with displayable speed data.



1

1. In the calendar, click onto a day marked in color.

⇒ A short info with activity sums to the respective day is opened.

2

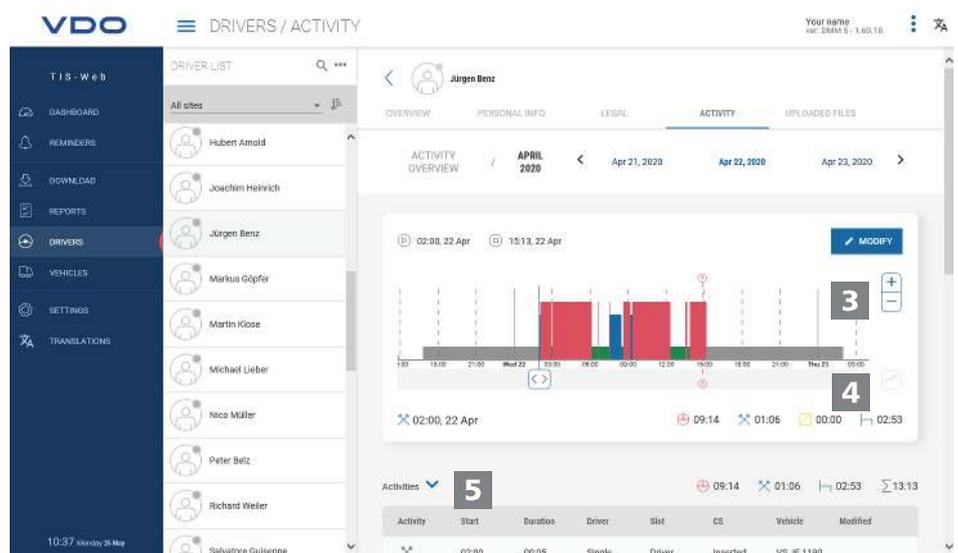
In the short info, you also have the following options:

- Add driver events to any activity gaps (e.g. sickness times) directly via **[CREATE EVENT]** for the driver certification.
- Via **[DETAILED VIEW]**, to switch directly to the **DETAILED VIEW ACTIVITIES** with the activity diagram of the respective day.
- If applicable, switch directly from the short info to the list of the violations, speeding events, or events and faults of the respective day.



IMPORTANT

You can also create the driver events, e.g. holidays, from the calendar overview via the symbol button.



The **DETAIL VIEW ACTIVITIES** offer you the following displays:

3

Activity diagram

The activity diagram displays the daily activities in a linear time bar. For example, you can zoom into the display or switch directly to the next or previous day in the date navigation above the diagram.

4

Speed diagram



The  button allows you to show the detailed speed data to the displayed activities. Of course, the requirement for this is that this data block was downloaded during the mass memory download and that this data was also imported into TIS-Web DMM.

5

Detail information

Under the graphic display, the  button allows you to switch between three detail views:

- Activities: Listing of the individual activities registered for the day
- Events and faults: any events and faults recorded for the driver or the vehicle, e.g. “interruption of power to the vehicle”.
- Violations: violations against the applicable legal regulations relating to driving and rest periods identified during the evaluation of the activity data.

Reports

TIS-Web offers you a range of overviews and reports, providing you with valuable, readily available, decision support for managing your fleet. Thus, TIS-Web enables you, among other things, to check for any gaps in the continuous archiving.

Report – example: Driver reports

For example, you would like to create a driver letter to notify your drivers about possible violations. To do this, click onto the **REPORTS > DRIVER** menu.

The screenshot shows the TIS-Web Reports interface. On the left, a sidebar menu has 'REPORTS' selected, with 'DRIVERS' highlighted. The main content area is titled 'REPORTS' and contains a 'DRIVER LIST' on the left and a 'REPORT SELECTION CRITERIA' section on the right. The 'DRIVER LIST' shows a list of drivers with checkboxes and a search bar. The 'REPORT SELECTION CRITERIA' section includes a table for selecting drivers and a date range selector. The interface is annotated with numbered callouts: 1 points to the 'All sites' filter, 2 points to the driver selection checkboxes, 3 points to the report selection options, 4 points to the date range selector, and 5 points to the 'GENERATE' button.

1

Selection location

1. Select the location to which the driver belongs.
⇒ The list of drivers is updated.

2

Selecting driver

3

2. Select the driver(s) for the desired report.

Selection report

4

3. Select the report, e.g. **ACTIVITY LOG**.

Selection period

5

4. Select the evaluation period for which the report is to be created.

Creating report

5. To create the report, click on **[CREATE]**.

Depending on the number of selected drivers, the report creation may take some time.

You can print out the report or save it as a PDF, Excel or Word file on your computer.

Requirement

The availability of the **[PLAN]** button is subject to the user level booked. For more information, contact your service partner.

Planning report

Click on **[PLAN]** if you will repeatedly require your reports in regular intervals.

These reports, created automatically from the TIS-Web server, are sent to you at specified dates.

Of course, you can also have these sent to other addresses. To do this, you simply enter the appropriate email address in the dialog relating to the planned report.



IMPORTANT

Reports for your vehicles are created in the same way.

For data protection purposes, additional recipients must confirm in the first email which they receive that they actually wish to receive the report.

Settings

The screenshot shows the 'Settings' page for 'VDO' with the 'DATA' tab selected. The 'LEGAL ARCHIVE' section is active, showing options for 'File Suffix', 'Vehicle Unit', and 'Delete File'. Below this, the 'Vehicle Unit required data' section has four checkboxes: 'Activity Data Block' (checked), 'Event/Fault Data Block' (checked), 'Speed Data Block' (unchecked), and 'Technical Data Block' (checked). An 'APPLY' button is located in the top right of the 'LEGAL ARCHIVE' section.

You can adjust TIS-Web to your company's needs, for example, to

- specify data blocks which are to be downloaded.
- specify how unknown drivers or vehicles are to be handled.
- assign certain locations to users.

In addition, you can specify via location-specific reminder defaults in the settings to the **REMINDERS** how many days after the last data download you would like to be reminded of the next download. If you are using Remote Download Devices (DLD Short Range and DLD Wide Range), the data will be downloaded by the DTCO in accordance with the calculated reminder lists and transferred to TIS-Web.

1. To do this, select the **SETTINGS** menu and choose the desired function.
⇒ The corresponding page is displayed.

You can set these settings at any time and get to know the TIS-Web functions. You decide based on the experiences obtained which options, fields, columns and text you actually require.

TIS-Web Communicator

TIS-Web Communicator is a web application for direct communication between you, the logged in user of TIS-Web and your fleet's drivers. And this may – in connection with TIS-Web DMM – occur automatically, e.g. for the monthly reminder of the next download of the driver card.

To use this application, the drivers, in turn, only require the TIS-Web Fleet App on their smartphone, the approval for communication via app and then they can start exchanging messages straight away. It should also be noted that the TIS-Web Communicator can be used independently, i.e. without TIS-Web DMM.



IMPORTANT

You can download the TIS-Web Fleet App in Google Play or in the App Store.

The screenshot shows the TIS-Web Communicator interface. At the top, there is a header with the VDO logo and user information. Below the header is a navigation menu with options like Dashboard, Messaging, Reports, and Settings. The main area displays a 'Message List' table with columns for Sent, Driver Code, Driver Name, and Type. A sidebar on the left contains a search bar and a list of drivers, including ALBERT, GABRIEL and Jens, Ulmert. Numbered callouts (1, 2, 3, 4) highlight specific areas: 1 points to the user name, 2 to the Messaging menu, 3 to the driver list, and 4 to a message entry in the table.

Sent	Driver Code	Driver Name	Type
22/10/2014 10:11		ALBERT, GABRIEL	Manual
10/10/2014 14:45		ALBERT, GABRIEL	Manual
06/06/2014 11:48		ALBERT, GABRIEL	Manual
06/06/2014 14:48		ALBERT, GABRIEL	Manual

1

Head section

This area, which is always displayed, provides you with access data information (company and user).

2

Menu area

Thematically related functions are assigned to the various main menus. You can switch from each menu point to a different main menu.

Depending on the current processing status, additional menu entries are available to you as drop-down menus via these main menus. For the **Messaging** main menu, these are, for example

- **Incoming messages** – list of drivers with access to the TIS-Web Fleet App and the messages received.
- **Messages sent** – list of drivers to whom you have sent a message or want to send a message to.
- **Company data** – Drop-down menu with access to the drivers, vehicles, locations and results of the transferred pre-drive checks.

If you are using several TIS-Web applications,

- you will have the same master data available in all applications, i.e. you will only create and update these once.
- You can switch directly between these TIS-Web applications via the **Logoff** drop-down menu, e.g. to TIS-Web DMM.

And if you want to terminate the communication via TIS-Web Communicator, you can also use the menu for logging off from TIS-Web.

3

Selection area

The selection area allows you, for example, to select the location or driver, whereby you can limit or extend the number of listed entries. In addition, there is a search entry field.

At the same level as the field for entering the number of list entries, you will also find the symbol button for adding an additional driver or location and for deleting a driver entry.

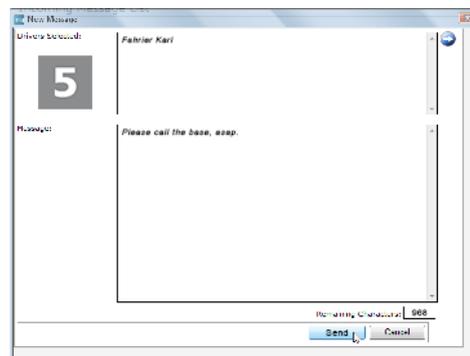
4

Display and processing area

This area of a page of TIS-Web Communicator is reserved for the display and processing of data. It shows you:

- Messages (received or sent)
- Information and entry field (e.g. data relating to drivers / locations).

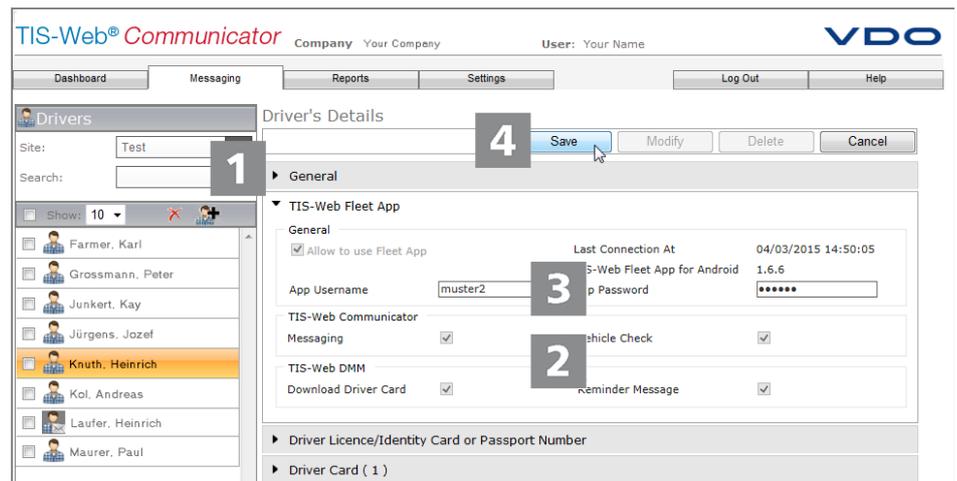
The windows for processing the master data to the drivers and locations have a special characteristic since the grouped content is displayed and managed via drop-down menus.

**5**

Dialog

Example for a dialog with detailed information to the tasks or functions selected, to create a message (as in the example shown) or to specify reminders and translations.

Activation for Messaging



Requirement

In order for the TIS-Web Communicator to have all required data for the communication between the future participants available, you must create the data to your fleet's locations via

- **Messaging > Company data > Locations.**

This sub-step is only required if you do not also use TIS-Web DMM. In this case, the data is entered and can, if required, be checked and amended here.

- **Messaging > Company data > Driver** create the data to your drivers.

This sub-step is also only required if you do not yet use TIS-Web DMM.

However, in both cases, it must be specified – as briefly outlined below – which of your drivers may use the TIS-Web Fleet App and with which requirements.

Selecting driver

1. Via **Messaging > Company data**, mark the driver whom you would like to grant the use of the TIS-Web Fleet App (and thus the “Messaging App”).
2. The **General** drop-down menu with the corresponding data of the selected driver is displayed.

Assigning use

3. Click on **[Change]**, switch into the TIS-Web Fleet App drop-down menu and mark the control box Allow use of app.
4. Specify via the other control boxes of this drop-down menu which functions of the TIS-Web Fleet App the driver is allowed to use.

⇒ The driver can now use the app installed on his smartphone for communicating via TIS-Web Communicator.

Amending usage information

In addition, please specify

- with which username and password the driver must log in when using the app.
- if the driver is to also receive reminders of downloads pending via the app.

Storing settings

For storing the settings made, you can proceed as follows:

1

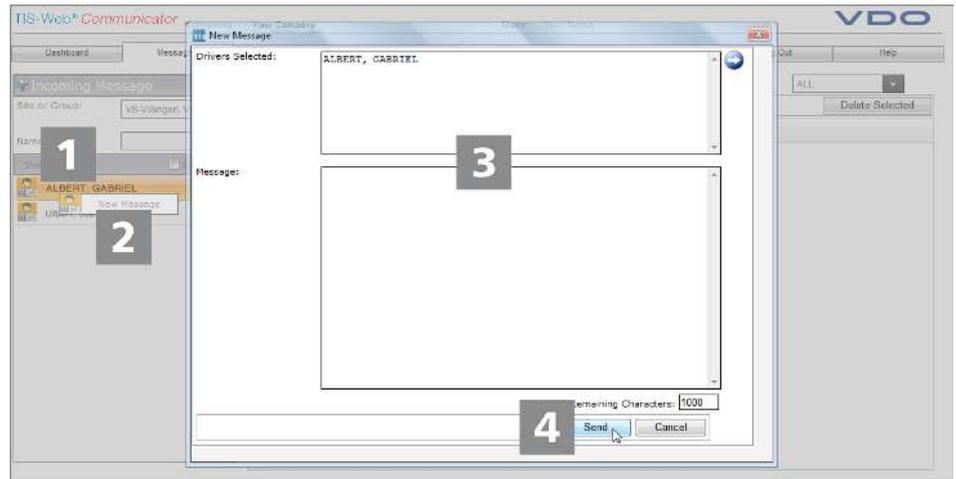
2

3

4

5. If no further settings are to be made, e.g. relating to the general driver information, click on **[Store]**.
6. Confirm the dialog for successful changes with **[OK]**.
 - ⇒ The driver can use the TIS-Web Fleet App for communication straight away.
7. If further settings are to be made, simply switch to the desired drop-down menu, e.g. **General**.

Creating messages



A new order can be entered, and a glance on the route planning shows that one of your vehicles should be near the takeover location – a reason for a short message.

1

Marking driver for message

1. Via **Messaging > Incoming** or **Sent messages**, mark the driver you want to send a message to.
 - ⇒ The page with the list of incoming and outgoing messages is displayed with the name of the selected driver marked.

2

Opening message dialog

2. Right-click onto the name entry and on the context menu **New message**.
 - ⇒ The dialog for creating a new message appears.

3

Creating message

3. Just to be safe, re-check the name of the driver whom you want to send a message to and enter the text – which should be as brief and precise as possible.
 - ⇒ To assist you, the number of characters remaining for your message is displayed below the entry field.

4

Sending message

4. Click on **[Send]** once the name and the message have been checked and created.
5. Confirm the dialog for successful submission of the message with **[OK]**.
 - ⇒ The driver will find your message in just a few moments.
 - ⇒ The page with the list of incoming and outgoing messages is shown again in the foreground.

Overview panel

The screenshot displays the TIS-Web Communicator interface. At the top, there are navigation tabs for 'Dashboard', 'Messaging', 'Reports', and 'Settings', along with a 'Log Out' button and a 'Help' link. The 'Dashboard' section contains three main widgets:

- Driver Activity Summary:** Shows a site filter for 'Stuttgart' and a table of activity data with columns for Site, Activity Sum..., and a time range of 11:16:24 to 02:15:09.
- Current Vehicle Check:** Indicates that vehicle check data was added since 10 May 2015 00:00:00. The check status is 'Fail'. It includes a table with columns for Vehicle, Driver, Date, and Check Status.
- Messages:** Displays 11 incoming messages and 13 outgoing messages, each with a timestamp and the sender's name (e.g., Krista, Musterfrau).

Before starting their journey, your drivers can record the results of the vehicle check (pre-drive check) using the TIS-Web Fleet App on their smartphone and transfer them to TIS-Web. This enables you to plan the removal of any faults even before the vehicle returns to the location.

The overview panel provides you with a quick insight into the pre-drive checks and the messages received and sent. Thus, you always have the most important information at hand and can check further details, if required – e.g. by means of the **Pre-drive check** report.



IMPORTANT

A detailed description of the overview panel can be found in the online help section.

“Pre-drive check” report

Pursuant to § 36 Section 1 of the “Unfallverhütungsvorschrift “Fahrzeuge” (Safety and Accident Prevention Regulations) (BGV D29), the drivers are obliged, at the start of each work shift, to perform a pre-drive check to verify the roadworthiness of their vehicle.

The **Settings > Pre-drive check** drop-down menu allows you to specify individual test forms for the pre-drive check and assign these to individual locations.

Depending on the vehicle currently used, your drivers will then have the corresponding form available via the TIS-Web Fleet App.

Requirement

The **Pre-drive check** report is only available to you if you have booked the TIS-Web Communicator in the user levels “Communicator” or “Vehicle Check”.

A detailed evaluation of the pre-drive checks performed is provided to you by the TIS-Web Communicator Pre-check report:

1

Requestion report

1. In the **Reports** drop-down menu, click on **Pre-drive check**.
⇒ The page for selecting the report requirements is displayed.

2

Selecting period and location or group

2. Select **Report period** and **Location** or **Group**.
⇒ In the **Select vehicles** group field, all vehicles are shown which have been assigned to the selected location or the vehicle group during the chosen period.

3

Selecting report

3. In the Report group field, select the desired report.

4

Selection vehicles

4. In the vehicle list, specify the vehicle or the vehicles for whom the report is to be created.



Click on ... if you would like to select vehicles from the selection panel.

- There, you have the option to display a variable number of your vehicles or all vehicles at once. Thus, you can always see how many vehicles have already been selected.

5

Creating report

5. Click on **[Create]** to create the desired report.
⇒ The report is created according to the requirements selected.

TIS-Web Motion

TIS-Web Motion allows you to access position and route data of your drivers and vehicles at any time in order to increase your fleet's productivity. Additional loads can be spontaneously and flexibly taken on on current routes, substantially increasing your fleet's utilization.

Displaying position data

Requirement

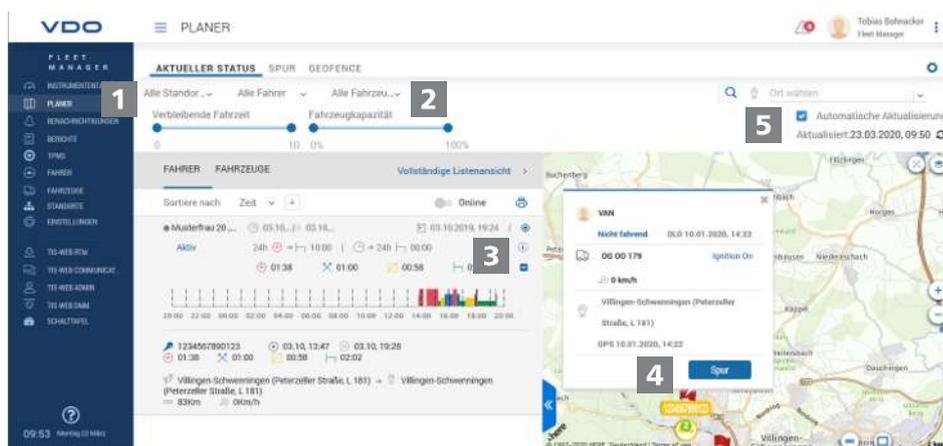
To allow you to display position data in TIS-Web Motion, the following requirements must be met:

- The vehicle is equipped with a DTCO 1381, at least release 1.3 .
- The control box **Display vehicle in TIS-Web Motion** is activated for the vehicle in the company data.
- The driver uses either the TIS-Web Fleet App and a DTCO Smartlink,
- or the vehicle is equipped with a DLD Wide Range II.



More information on the TIS-Web Fleet App, the DTCO SmartLink and the DLD Wide Range II can be obtained from your service partner.

Kurzanleitung TIS-Web 5.0



The position data of drivers and vehicles is transmitted to TIS-Web Motion via the TIS-Web Fleet App or the DLD Wide Range II and can be displayed in a map view.



If the vehicle is equipped with a DTCO 1381, at least release 2.0a, data of the VDO counter can also be displayed in addition to the position data and when using the TIS-Web Fleet app, also information regarding the loading state of the vehicle via mouseover.

This function allows you to always specify the appropriate vehicle for a certain task.

1

Menu: **PLANNER**

1. If not already done so, switch to the **PLANNER > CURRENT STATUS** menu.

2

Selection location, driver and vehicle

2. Select the location and the driver and/or the vehicle whose position you would like to display.

**IMPORTANT**

In the respective **Search** selection list, you can select a specific driver and/or a specific vehicle whose position data you would like to display.

3**Displaying details**

3. Click on **[+]** to display additional details to the selected driver or vehicle, e.g. the activity graph for the current day.

4**Short info**

4. If you move the mouse over a driver or vehicle symbol on the map, a short info to the current location of this driver or vehicle is displayed.
 - ⇒ If the driver is using a vehicle with DTCO 1381 with release 2.0a or higher, the short info will also display the information of the VDO counter.
 - ⇒ Via **[TRACK]**, you can switch directly into the **TRACK** menu from the short info and view the journey for the current day. → *Displaying journey [36]*

5**Displaying position data**

5. Click on the  symbol button to display the position data based on your selection on the map.
 - ⇒ To the left of the map, the statuses are displayed based on your driver and vehicle selection.

**IMPORTANT**

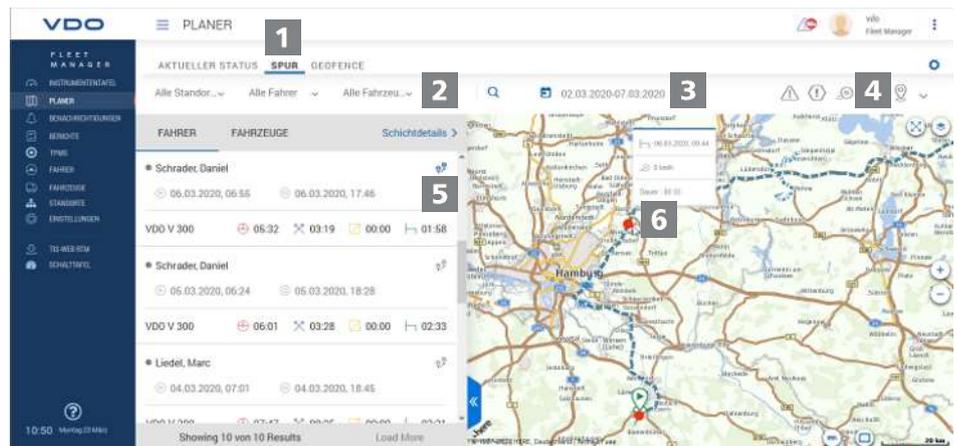
If you move the mouse over a driver or vehicle symbol on the map, a short info to the current location of this driver or vehicle is displayed.

If the driver is using a vehicle with DTCO 1381 with release 2.0a or higher, the short info will also display the information of the VDO counter.

Displaying journey

To allow you to display the route information for previous days in TIS-Web Motion, the following requirements must be met:

- The **TIS-Web DMM** application is assigned to your access.
- The vehicle is equipped with a DTCO 1381, at least release 1.3 .
- The driver has either used the TIS-Web Fleet app and a DTCO Smartlink
- or the vehicle used is equipped with a DLD Wide Range II.
- The control box **Display vehicle in TIS-Web Motion** is activated for the vehicle in the company data.



The position data transferred by the TIS-Web Fleet app or a DLD Wide Range II is recorded by TIS-Web Motion and is then available as route information for previous days.

In addition to the special data, the route data recorded for drivers and vehicles recorded in a DTCO, release 2.1 or higher, is transmitted to TIS-Web Motion and can be displayed in a map view.

1

Menu: TRACK

1. If not already done so, switch to the **PLANNER > TRACK** menu.

2

Selection location, driver and vehicle

2. Select the location and the driver and/or the vehicle whose position you would like to display.

3

Selecting date

3. Select a date or a period for which you would like to display the journey.

4

Displaying additional data

4. Specify with the symbol buttons which additional data should be displayed:
 - speeding events,
 - events and faults,
 - violations and/or
 - data points.

5

Displaying route data

5. Click on the  symbol button to display the journey for a driver or vehicle in the map.
 - ⇒ You can also display the journey for two drivers/vehicles or for two days at once to compare.

6

Additional information

6. Click in a symbol displayed on the journey or a data point to display additional information in a short info, e.g. to extended stand times.

Displaying tire data

TIS-Web Motion allows you to monitor and evaluate the tire pressure and temperature of your vehicles. This allows you to react promptly in case of impending punctures, and moreover, driving with the correct tire pressure has a positive effect on fuel consumption.

Requirement

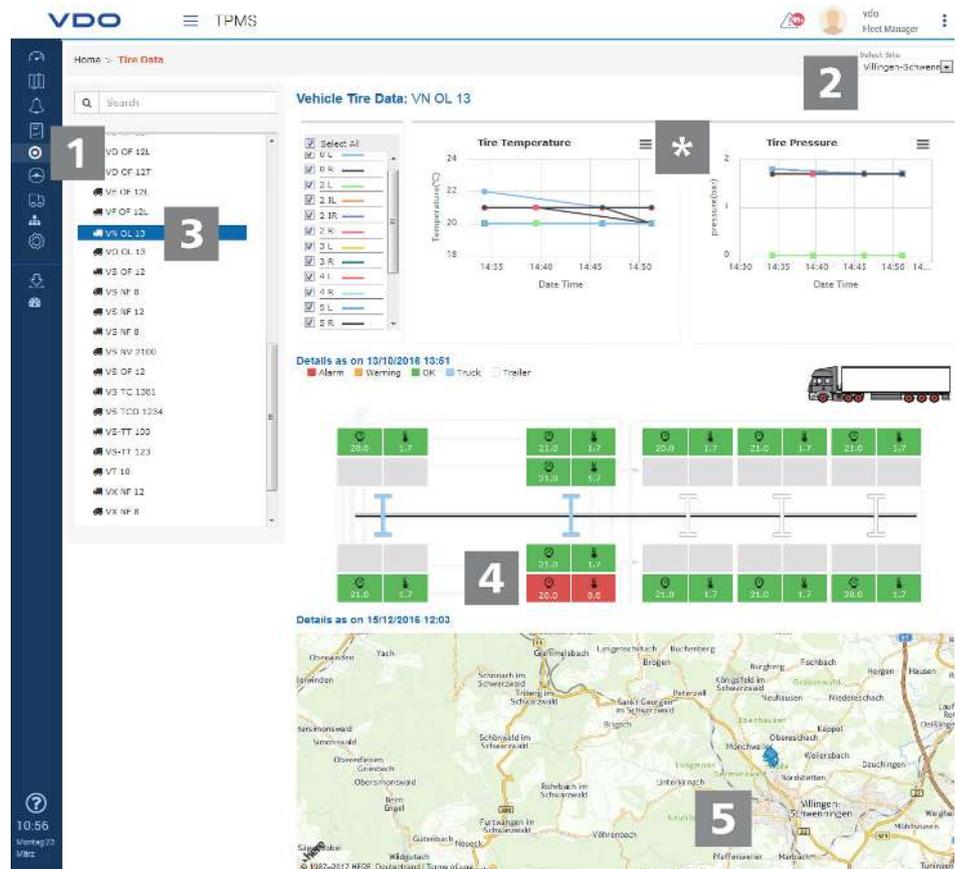
In order to be able to display tire data in TIS-Web Motion, the following requirements must be met:

- The vehicle is equipped with a DTCO 1381, at least release 1.3 .
- The **Display TIS-Web Motion** control box is activated for the vehicle in the company data.
- The TIS-Web Fleet app is installed on the smartphone used.
- The TIS-Web Fleet app communicates with the DTCO 1381 via a DTCO SmartLink.
- And the driver uses a vehicle which is equipped with the tire pressure control system ContiPressureCheck™ and the Bluetooth dongle for CPC.



IMPORTANT

Please contact your service partner for further information about the TIS-Web Fleet App, the DTCO SmartLink and ContiPressureCheck™.



1

Menu: TPMS

1. If not already done so, switch to the **TPMS** menu.

2

Selecting location

2. Select the location to which the vehicle, whose tire pressure you would like to display, is assigned to.

3

Selecting vehicle

3. Select the desired vehicle.

4

Tire display

5**Printing or exporting data**

4. Check the tire pressures and temperatures in the graph. Tires with low pressure are marked in orange or red in the graph.

Last position

5. The map also shows the last known position for the selected vehicle.
6. A context menu allows you to print the data of the respective diagram or to export it as a PNG-, PDF- or CSV file.

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VDO – a brand of the Continental company

